

# APPLICATION FOR THE CLEAN OHIO CONSERVATION FUND

October 2001  
SUMMARY SHEET

**IMPORTANT:** Please consult the "Instructions for Completing the Project Application" for assistance with this form.

**APPLICANT:** \_\_\_\_\_ **CODE#** \_\_\_\_\_  
(IF Unknown Call OPWC)

**DISTRICT NUMBER:** \_\_\_\_\_ **COUNTY:** \_\_\_\_\_ **DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**CONTACT:** \_\_\_\_\_ **PHONE #** (\_\_\_\_) \_\_\_\_\_  
(The project contact person should be the individual who will be available during business hours and who can best answer or coordinate the response to questions)

**FAX:** (\_\_\_\_) \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**PROJECT NAME:** \_\_\_\_\_

## ELIGIBLE APPLICANT

(Check Only 1)

- A. County (1)
- B. City (2)
- C. Township (3)
- D. Village (4)
- E. Conservancy District (6)
- F. Soil & Water Conservation District (7)
- G. Joint Recreational District (8)
- H. Park District/Authority (9)
- I. Nonprofit Organization (10)
- J. Other \_\_\_\_\_ (11)

## PROJECT TYPE

(Check Largest Component)

- A. Open Space (7)
- B. Riparian Corridor (8)

## PRIMARY PROJECT EMPHASIS \_\_\_\_\_

(Choose a category from Attachment A which most closely describes our primary project emphasis.)

**ESTIMATED TOTAL PROJECT COST** (from 1.1f): \$ \_\_\_\_\_ **CLEAN OHIO CONSERVATION FUNDING REQUESTED** (from 1.2e): \$ \_\_\_\_\_

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**NRAC APPROVAL: To be completed by the NRAC Committee ONLY**

**GRANT \$** \_\_\_\_\_

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## FOR OPWC USE ONLY

**PROJECT NUMBER:** \_\_\_\_\_ **APPROVED FUNDING:** \$ \_\_\_\_\_

**Local Participation** \_\_\_\_\_% **Project Release Date:** \_\_\_\_\_

**Clean Ohio Fund Participation** \_\_\_\_\_%

# 1.0 PROJECT FINANCIAL INFORMATION

1.1 PROJECT ESTIMATED COSTS: (Round to Nearest Dollar)	TOTAL DOLLARS	In Kind Dollars (See definition in instructions)
a.) Acquisition Expenses	\$ _____ .00	
Fee Simple	\$ _____	
Purchase	_____	
Easement Purchase	\$ _____	
Other _____	\$ _____	
b.) Planning and Implementation	\$ _____ .00	_____
Appraisal	\$ _____	
Closing Costs	\$ _____	
Title Search	\$ _____	
Environmental Assessments	\$ _____	
Design	\$ _____	
Other Eligible Costs	\$ _____	
c.) Construction or Enhancement of Facilities:	\$ _____ .00	_____
d.) Permits, Advertising, Legal:	\$ _____ .00	_____
e.) Contingencies: (not to exceed 10% of total costs)	\$ _____ .00	_____
f.) TOTAL ESTIMATED COSTS:	\$ <u>_____ .00</u>	

**1.2 PROJECT FINANCIAL RESOURCES:**

(Round to Nearest Dollar and Percent)

	DOLLARS	%
a.) In-Kind Contributions (Please define) _____	\$ _____ .00	
b.) Applicant Contributions (Local Funds)	\$ _____ .00	
c.) Other Public Revenues		
Nature Works	\$ _____ .00	
Land Water Conservation Fund	\$ _____ .00	
Ohio Environmental Protection Agency	\$ _____ .00	
Ohio Water Development Authority	\$ _____ .00	
Community Development Block Grant	\$ _____ .00	
Ohio Department of Natural Resources	\$ _____ .00	
OTHER _____	\$ _____ .00	
d.) Private Contributions	\$ _____ .00	
<i>SUBTOTAL LOCAL RESOURCES:</i>	\$ _____ .00	_____
e.) CLEAN OHIO CONSERVATION FUND:	\$ _____ .00	
Funds from another NRAC	\$ _____ .00	
<i>SUBTOTAL CLEAN OHIO RESOURCES:</i>	\$ _____ .00	_____
f.) TOTAL FINANCIAL RESOURCES:	\$ _____ .00	

**1.3 AVAILABILITY OF LOCAL FUNDS:**

Attach a statement signed by the Chief Financial Officer listed in section 4.2 certifying all local share funds required for the project will be available on or before the earliest date listed in the Project Schedule section.

Please list any partnership with other sources. (i.e.; is this part of a larger project or plan):

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**2.0 PROJECT INFORMATION**

If the project is multi-jurisdictional, information must be consolidated in this section.

*Please check here if additional documentation is attached.*

**2.1 BRIEF PROJECT DESCRIPTION - (Sections A through E):**

**A: SPECIFIC LOCATION:** Please attach a map.

PROJECT COUNTY: \_\_\_\_\_ PROJECT ZIP  
CODE: \_\_\_\_\_

**B: PROJECT COMPONENTS:** Please describe the various project components.

**C: PROJECT EMPHASIS AS DEFINED BY SECTIONS 164.22 (A) (B) OF THE OHIO REVISED CODE AND LISTED IN APPENDIX A:** Please describe.

**D: DEFINE TERMS OF EASEMENTS:**  
PLEASE REFER TO SECTION 164.26 OF THE OHIO REVISED CODE.

**E: INFORMATION REGARDING PUBLIC ACCESS**

Where is the access located? Is it open to the general public or are there restrictions? What are the hours of availability? Will the general public be given the opportunity to participate in the planning of the project?

**2.2 OWNERSHIP/MANAGEMENT/OPERATION:** Please address.

**3.0 PROJECT SCHEDULE:\***

	<b>BEGIN DATE</b>	<b>END DATE</b>
<b>3.1 Planning and Implementation:</b>	<u> / / </u>	<u> / / </u>
<b>3.2 Land Acquisition/Easements:</b>	<u> / / </u>	<u> / / </u>
<b>3.3 Site Improvements:</b>	<u> / / </u>	<u> / / </u>

\* Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by a project official of record and approved by the commission once the Project Agreement has been executed.

**4.0 PROJECT OFFICIALS:**

**4.1 CHIEF EXECUTIVE OFFICER**

TITLE \_\_\_\_\_

STREET \_\_\_\_\_

CITY/ZIP \_\_\_\_\_

PHONE ( ) - \_\_\_\_\_

FAX ( ) - \_\_\_\_\_

E-MAIL \_\_\_\_\_

**4.2 CHIEF FINANCIAL OFFICER**

TITLE \_\_\_\_\_

STREET \_\_\_\_\_

CITY/ZIP \_\_\_\_\_

PHONE ( ) - \_\_\_\_\_

FAX ( ) - \_\_\_\_\_

E-MAIL \_\_\_\_\_

**4.3 PROJECT MANAGER**

TITLE \_\_\_\_\_

STREET \_\_\_\_\_

CITY/ZIP \_\_\_\_\_

PHONE ( ) - \_\_\_\_\_

FAX ( ) - \_\_\_\_\_

E-MAIL \_\_\_\_\_

Changes in Project Officials must be submitted in writing from the CEO or CFO.

## 5.0 ATTACHMENTS/COMPLETENESS REVIEW:

In order that your application may be processed in a timely fashion, please submit your application on 8 ½ by 11 white paper with dark ink so that it may be copied for others. It is understood that some items may not conform to this request such as large maps and photographs. Please feel free to include these items.

Confirm in the blocks  below that each item listed is attached.

- A certified copy of the authorization by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 6.0, Applicant Certification, below.
- A certification signed by the applicant's chief financial officer stating all local share funds required for the project will be available on or before the dates listed in the Project Schedule section.
- An appraisal summary and detailed cost must be provided by an architect, landscape architect, or other professional with your application. DO NOT SUBMIT A FULL APPRAISAL WITH YOUR APPLICATION. (For land acquisition, an appraisal by a state-certified general real estate appraiser, as defined under ORC 4763 for the type of land being appraised will need to be submitted to the OPWC prior to closing.)**
- A cooperation agreement (if the project involves more than one entity) which identifies the fiscal and administrative responsibilities of each participant.
- Resolution of Support (Please refer to Exhibit 3 for guidance.)**
- Identification of any participation by state agencies that will provide to this particular project and that will provide assistance with respect to the project.
- Information concerning the coordination of the project among local political subdivisions, state agencies, federal agencies, community organizations, conservation organizations, and local business groups.
- Supporting Documentation: Materials such as additional project description, photographs, and/or other information to assist your NRAC in ranking your project. Be sure to include supplements which may be required by your *local* NRAC.
- Have you reviewed your NRAC's methodology to see that you have addressed all components?
- Include a copy of the deed restrictions (Provided in Exhibit 4) as they will be submitted to the State if your project is approved. The wording submitted with the application must meet the wording submitted to the state exactly.**
- For Section 1.1 c (construction or enhancement of facilities) include a detailed cost estimate.**

**6.0 APPLICANT CERTIFICATION:**

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

**Applicant certifies that the project, as defined in the application, has NOT resulted in any transfer of title or rights to land or begun any type of physical improvements prior to the execution of a Project Agreement with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding.**

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Certifying Representative (Type or Print Name and Title)

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Original Signature	Date Signed
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# ATTACHMENT A

## PROJECT EMPHASIS

NOTE: IF THE PROJECT HAS MORE THAN ONE EMPHASIS, PLEASE PLACE A "1" IN THE CATEGORY THAT IS THE PRIMARY EMPHASIS, A "2" IN THE CATEGORY WITH SECONDARY EMPHASIS, AND A "3" IN THE CATEGORY WITH THIRD EMPHASIS.

### OPEN SPACE

- \_\_\_ 1. Protects habitat for rare, threatened and endangered species
- \_\_\_ 2. Increases habitat protection
- \_\_\_ 3. Reduces or eliminates nonnative, invasive species of plants or animals
- \_\_\_ 4. Preserves high quality, viable habitat for plant and animal species
- \_\_\_ 5. Restores and preserves aquatic biological communities
- \_\_\_ 6. Preserves headwater streams
- \_\_\_ 7. Preserves or restores flood plain and stream side forest functions
- \_\_\_ 8. Preserves or restores water quality
- \_\_\_ 9. Preserves or restores natural stream channels
- \_\_\_ 10. Preserves or restores functioning flood plains
- \_\_\_ 11. Preserves or restores wetlands
- \_\_\_ 12. Preserves or restores stream side forests
- \_\_\_ 13. Preserves or restores other natural features that contribute to quality of life and state's natural heritage

### RIPARIAN CORRIDOR

- \_\_\_ 14. Fee simple acquisition of lands to provide access to riparian corridors or watersheds
- \_\_\_ 15. Acquisition of easements for protecting and enhancing riparian corridors or watersheds
- \_\_\_ 16. Reforestation of land
- \_\_\_ 17. Planting vegetation for filtration
- \_\_\_ 18. Incorporates aesthetically pleasing and ecologically informed design
- \_\_\_ 19. Enhances educational opportunities and provides physical links to schools and after school centers
- \_\_\_ 20. Acquisition of connecting corridors
- \_\_\_ 21. Supports comprehensive open space planning
- \_\_\_ 22. Provides multiple recreational, economic and aesthetic preservation benefits
- \_\_\_ 23. Allows proper management of areas where safe hunting and trapping may take place in a manner that will preserve balanced natural ecosystems.
- \_\_\_ 24. Enhances economic development that relies on recreational and ecotourism in areas of relatively high unemployment and lower incomes

AUTHORIZATION BY THE GOVERNING BODY OF THE  
APPLICANT - **SAMPLE** ATTACHMENT

          Name and/or Title           is hereby authorized to apply to the OPWC for Clean Ohio Conservation Program funds.

          Name and/or Title           is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

\_\_\_\_\_

Date

\_\_\_\_\_

Applicant

CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOCAL  
FUNDS **SAMPLE** ATTACHMENT

Date

I, Finance Director/Clerk/Treasurer of the     Name of applicant    , hereby certify that     Name of applicant     has the amount of \$                      in the     name of account/fund     and that this amount will be used to pay the applicant revenues for the     project name     when it is required.

\_\_\_\_\_  
Finance Director/Clerk/Treasurer

# COOPERATION AGREEMENT SAMPLE ATTACHMENT

Execute a cooperation agreement if your project is a joint project with the active participation of two or more groups.

Group Name "A" and Group Name "B" enter into a cooperative agreement to submit an application to the Ohio Public Works Commission for the project name.

Group Name "A" will provide funds totaling \_\_\_ % of the cost of the project name. Such funds will come from the \_\_\_\_\_ fund.

Group Name "B" will provide funds totaling \_\_\_ % of the cost of the project name. Such funds will come from the \_\_\_\_\_ fund.

Group Name "A" authorizes Group Name "B" to be the lead applicant and to sign all necessary documents.

Group Name "A" agrees to pay its \_\_\_% of the cost as invoices are due/at the end of the project/as otherwise agreed upon.

Group Name "B" agrees to pay its \_\_\_% of the cost as invoices are due/at the end of the project/as otherwise agreed upon.

\_\_\_\_\_  
Authorized Designated Official, Group "A"

\_\_\_\_\_  
Authorized Designated Official, Group "A"

\_\_\_\_\_  
Authorized Designated Official, Group "A"

\_\_\_\_\_  
Authorized Designated Official, Group "B"

\_\_\_\_\_  
Authorized Designated Official, Group "B"

\_\_\_\_\_  
Authorized Designated Official, Group "B"